



## Tuition Assistance Policy

### General Statement of Policy

At Grace Christian School, one of our greatest values is to make the highest quality Christian education available to all families. It is our desire to offer competitive tuition rates and the best programs available.

We believe that no student should be denied a quality Christian education for financial reasons. All students attending Grace Christian School shall pay either the full prevailing rates minus any standard offered discounts unless they are subject to the requirements of this policy. Grace Christian does not offer merit or talent scholarships. Rates of tuition shall be reviewed and adopted annually by the Administrative Council.

### Definition of Tuition Assistance

“Tuition Assistance” is defined as a reduction or subsidy of any sort which offsets all or a portion of the prevailing tuition rate. Tuition assistance does not include the annual registration fee, nor may it be used for child care.

**Financial Need-based Tuition Assistance - *Tailored Tuition:*** is based upon the documented financial need for families that cannot otherwise afford to pay prevailing tuition rates;

- is only available to those applicants completing and signing a confidential request for tuition assistance form, similar to that **attached to this policy**,
- is provided with priority to members of Grace Lutheran Church.,
- individual recipients will be maintained in confidence,
- is only provided after the completion and submission of a written application and documentation of need, such as tax returns, income statements, and related information,
- is only provided on an annual basis and must be re-applied for each academic year.
- all recipients must be in compliance with the policy **stated below**,
- income, expense and total numbers of students receiving Financial Need-Based Tuition Assistance shall be maintained on file in the school office, available for viewing by any member of Grace Lutheran Church, and be published in connection with the annual budget.
- shall not exceed 50% of the full-rate tuition (no other discounts can be applied) except by a special vote of the Administrative Council for unique circumstances
- **detailed parent communication below**
- Tailored tuition includes the Empty Seat Scholarship Policy: If a family qualifies for tuition assistance through our regular screening processes and there are no budgeted funds remaining, they may be given an “empty seat” scholarship if the class in which they are enrolling has an available capacity as determined by the Principal. The amount of money available for Empty Seat will be a line item in the Budget. As with other forms of Financial Aid, the decision to grant aid is at the discretion of the Administrative Council.