

Enrollment/Re-Enrollment Confirmation Form Grace Christian Preschool 2021-2022

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| Step 1: | Please enter the following information for the child(ren) you are enrolling in Grace Christian Preschool: | |
| | (Student's name – Last, First, MI.) | (Age / DOB) |
| | (Student's name – Last, First, MI.) | (Age / DOB) |
| Step 2: | Complete Enroll / Re-Enroll on www.Gradelink.com for the 2021-2022 school year. (Note: if you are re-enrolling, <u>please obtain your Gradelink username and password</u> in order to complete this step.) | |
| Step 3: | IMPORTANT: Prior to paying the enrollment fee, take (or email) this form to the Preschool Director for placement approval. | |
| | Step 3 section for Preschool Office Use only: | |
| | (Date Gradelink received) | (Director's Signature of enrollment authorization) |
| Step 4: | Pay the Enrollment / Re-enrollment fee to secure your child's place on the roster. The following options are available to pay the \$200 annual enrollment fee. * Please be advised that there will be <u>an additional \$25 curriculum fee</u> added to the enrollment of all students entering the Pre-K or Pre-K PLUS programs. Please select one option: | |
| | <input type="checkbox"/> Please charge my payment account on file in Tuition Express via Procure on (date) _____ for the amount of \$ _____. | <input type="checkbox"/> Check or Cash enclosed. |
| Step 5: | Please let us know your child's intended schedule (you may make adjustments to your child's schedule at any time subject to availability). Please choose a combination of 2, 3 or 5 days per week. Full or half days, or PM Enrichment (2:45 PM – 6 PM ONLY). | |
| | Circle the options that apply: | Desired start date: |
| | Monday Tuesday Wednesday Thursday Friday Full Days Half Days PM Enrichment | Notes: |

To aid in planning our staffing for the new session, we are once again offering an "early enrollment" incentive of \$25 off. In order to receive the early enrollment discount, the total discounted enrollment fee of \$175 **MUST** be paid by March 5th, 2021.

The Preschool enrollment fee is non-refundable and non-transferable.

PLEASE RETURN THIS FORM WITH YOUR PAYMENT

Please Note: The Department of Social Service has inspection authority to enter and inspect a facility without advanced notice. They also have the authority to interview children and / or staff, and to inspect and audit child or Child Care Center records without prior consent.

(Parent / Guardian name – please **PRINT**)

(Date)

(Parent / Guardian Signature)