

## Enrollment/Re-Enrollment Confirmation Form Grace Christian Preschool 2022-2023

<b>Step 1:</b>	<b>Please enter the following information for the child(ren) you are enrolling in Grace Christian Preschool:</b>	
	(Student's name – Last, First, MI.)	(Age / DOB)
	(Student's name – Last, First, MI.)	(Age / DOB)
<b>Step 2:</b>	<b>Complete Enroll / Re-Enroll on <a href="http://www.Gradelink.com">www.Gradelink.com</a> for the 2022-2023 school year. (Note: if you are re-enrolling, <u>please obtain your Gradelink username and password</u> in order to complete this step.)</b>	
<b>Step 3:</b>	<b>IMPORTANT: Prior to paying the enrollment fee, take (or email) this form to the Preschool Director for placement approval.</b>	
	Step 3 section for Preschool Office Use only:	
	(Date Gradelink received)	(Director's Signature of enrollment authorization)
<b>Step 4:</b>	<b>Pay the Enrollment / Re-enrollment fee to secure your child's place on the roster. The following options are available to pay the \$200 annual enrollment fee. * Please be advised that there will be <u>an additional \$25 curriculum fee</u> added at the start of the school year for all students in the Pre-K or Pre-K PLUS programs. Please select one option:</b>	
	<input type="checkbox"/> Please charge my payment account on file in Tuition Express via Procure on  (date) _____ for the amount of \$ _____.	<input type="checkbox"/> Check or Cash attached.
<b>Step 5:</b>	<b>Please let us know your child's intended schedule (you may make adjustments to your child's schedule at any time subject to availability). Please choose a combination of 2, 3 or 5 days per week. Full or half days.</b>	
	Select schedule days of the week <input type="checkbox"/> 2 days <input type="checkbox"/> 3 days <input type="checkbox"/> 5 days  Select program <input type="checkbox"/> Full day <input type="checkbox"/> Half day	Desired start date:  If applicable, please check the box for the discount option that best applies to you (limit one discount per student): <input type="checkbox"/> Multi-child sibling in preschool - 20% <input type="checkbox"/> Multi-child sibling in K-8 - 5% <input type="checkbox"/> Active Military - 10%
	Please let us know if your family will be receiving tuition assistance from any of the following, and what percentage (supporting documents must be provided prior to student's start date): <input type="checkbox"/> CDA - Child Development Associates: _____ <input type="checkbox"/> YMCA - Child Care Resources: _____ <input type="checkbox"/> FEEA - Child Care Services, INC. for Federal Employees: _____ <input type="checkbox"/> NACCRRRA - for Military and DoD: _____ <input type="checkbox"/> Grace Christian School and Lutheran Church Financial Aid: _____	

**The Preschool enrollment fee is non-refundable and non-transferable.**

**PLEASE RETURN THIS FORM WITH YOUR PAYMENT**

**Please Note:** The Department of Social Service has inspection authority to enter and inspect a facility without advanced notice. They also have the authority to interview children and / or staff, and to inspect and audit child or Child Care Center records without prior consent.

\_\_\_\_\_  
(Parent / Guardian name – please **PRINT**)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Parent / Guardian Signature)